



## Operations Accountant

Teine Energy Ltd. is looking to add an experienced Operations Accountant to their Calgary head office team. Reporting to the Director of Accounting, the successful candidate will work with a high-performance team whose main objective is to ensure timely and accurate financial information. This is a key position within the team requiring strong analytical skills with a solid understanding of accounting and reporting in a multi-entity environment.

### POSITION SUMMARY

- Prepare monthly corporate accruals, allocation entries, inventory entries, and month-end account reconciliations.
- Reconcile and monitor outstanding accounts receivable balances.
- Prepare internal management reports, including analysis compared to prior year and budget.
- Produce clear, well-structured documentation that supports external reporting needs.
- Assist in the quarterly review and annual audit by compiling operations-related analysis as required by auditors and fielding questions from auditors.
- Create new cost centers and update hierarchy.
- Prepare and submit various regulatory reports.
- Prepare payout statements.
- Prepare statement of adjustments for acquisitions and divestitures.
- Other ad hoc duties as assigned.

### QUALIFICATIONS

- Bachelor's degree or equivalent and a professional accounting designation.
- 7 to 10 years of progressive accounting work experience in the oil and gas industry.
- Solid understanding of operations and marketing accounting and capitalization criteria.
- Drives operational efficiencies to achieve superior outcomes.
- Strong communication skills, both written and oral, and attention to detail.
- Able to multi-task and flexible to deliver high quality work under tight deadlines.
- Proactive to resolve issues, but knows when to escalate.
- Able to roll up sleeves and contribute in a hands-on way.
- Conscientious team player with demonstrated leadership strengths.
- High level of Excel proficiency with advanced knowledge of Word and PowerPoint.
- Advanced knowledge of Qbyte FM and Optix considered an asset.

**Submit your resume online at [www.teine-energy.com/careers](http://www.teine-energy.com/careers) by December 14, 2018.**

*We appreciate the interest of all applicants, however, only those candidates to be interviewed will be contacted.*